

Procedures for:
Prorating product

AgWorks pursues a policy of continuous, ongoing development that ensures the highest quality standards combined with advanced, state-of-the-art technology for AgWorks products. For this reason, the features described in this Manual could differ from those in your current work environment.

Please contact AgWorks Support for any clarification needed
at (309) 623-4604, opt. 2 or support@agworks.net.

Revisions:

Version	Date	Author	Description
12.1.1 (127)	7/20/2012	Katie Bergthold	Creation of document.

Overview:

The following guide is to assist the user in the task of prorating product on an In-Plant Order.

Definitions:

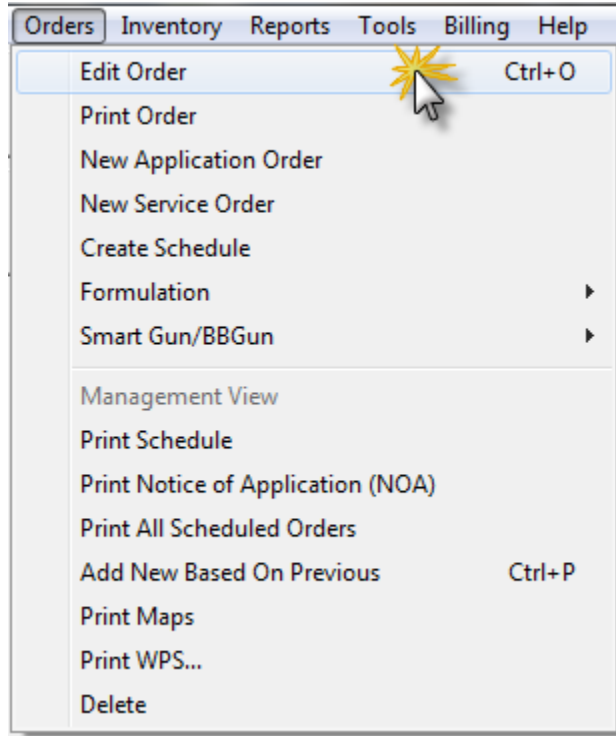
- **In-Plant Order:** An order for product that will be applied to the field that is either blended or formulated.
- **Order Delivery Receipt:** A record of shipment of product that passes over the scale interface; also known as a Scale Ticket or Blend Sheet.
- **Prorate:** allocate actual weight to product(s) on Order Delivery Receipt

Warning/Notice:

- Users should have desired In-Plant Order formulated (blended) already within AgWorks

Procedures:

1. Navigate to desired Order
 - Within Delivery Doc select Ctrl + O, or
 - Within Delivery Doc select Order> Edit Order



2. Select *Shipments* tab in Order window

The screenshot shows the 'Order information' window for Order # 33257. The 'Shipments' tab is selected, indicated by a yellow starburst icon. The window contains a table with columns: ProductID, ProductName, Shipped, Units, and Acres. Below the table is a section for 'Order Delivery Receipts and Returns for selected product' and a 'Comments' text area. At the bottom are buttons for 'OK', 'Print', 'Cancel', and 'Order Del. Receipts'.

ProductID	ProductName	Shipped	Units	Acres
5790	ATRAZINE 4L (AGRILIANCE) [BULK]	11	gal	44
7194	SURESTART [BULK]	9.626	gal	44
7332	NUTRISPHERE-N/LIQ N [250 gal]	11.688	gal	44
8163	CORNERSTONE 5 PLUS [BULK]	12.376	gal	44
10006	32-0-0 [BULK]	2360	gal	44

Order Delivery Receipts and Returns for selected product
Order Delivery Receipt #65533 (1/2) = 5.5 gal
Order Delivery Receipt #65534 (2/2) = 5.5 gal

Comments:

Buttons: OK, Print, Cancel, Order Del. Receipts

3. Select *Order Delivery Receipts* to view Order Delivery Receipts associated to Order

This screenshot is identical to the previous one, showing the 'Order information' window for Order # 33257 with the 'Shipments' tab selected. The 'Order Del. Receipts' button at the bottom right is highlighted with a yellow starburst icon, indicating it is the next step in the process.

ProductID	ProductName	Shipped	Units	Acres
5790	ATRAZINE 4L (AGRILIANCE) [BULK]	11	gal	44
7194	SURESTART [BULK]	9.626	gal	44
7332	NUTRISPHERE-N/LIQ N [250 gal]	11.688	gal	44
8163	CORNERSTONE 5 PLUS [BULK]	12.376	gal	44
10006	32-0-0 [BULK]	2360	gal	44

Order Delivery Receipts and Returns for selected product
Order Delivery Receipt #65533 (1/2) = 5.5 gal
Order Delivery Receipt #65534 (2/2) = 5.5 gal

Comments:

Buttons: OK, Print, Cancel, Order Del. Receipts

4. Select Products tab

Receipt # 65533 (Order Delivery Receipt)

< Receipt 1 of 2 (OrderID=33257) >

On: Blend

To: ... ?

Farm: ... X

Truck: ... X

Last batch:

System Options

Time Out: 4/12/2012 2:22:12 PM

Time In:

Final Weight

Closed (Delivery Document was created)

Manually Edited Weight

Shipped From: AgWorks Warehouse

Shipped against Order # 33257

Products Formulation NH3 Options Info

13262.7 lbs

Product	Quantity	Unit	Weight, lbs	Target Qty	Notes
32-0-0 [BULK]	1180	gal	13050.8	1180	53.64 gal/acre
SURESTART [BULK]	4.813	gal	42.45	4.813	1.75 pt/acre
ATRAZINE 4L (AGRILIAN)	5.5	gal	50.6	5.5	1.00 qt/acre
CORNERSTONE 5 PLU:	6.188	gal	62.75	6.188	36.00 fl. oz/acre
NUTRISPHERE-N/LIQ N	5.844	gal	56.1	5.844	34.00 fl. oz/acre

Gross:

Tare:

Net:

Hauler: ▾

Comments:

5. Input in actual weight in *Gross*

Receipt # 65533 (Order Delivery Receipt)

< Receipt 1 of 2 (OrderID=33257) >

On: Blend

To: ... ?

Farm: ... X

Truck: ... X

Last batch:

System Options

Time Out: 4/12/2012 2:22:12 PM

Time In:

Final Weight

Closed (Delivery Document was created)

Manually Edited Weight

Shipped From: AgWorks Warehouse

Shipped against Order # 33257

13262.7 lbs

Product	Quantity	Unit	Weight, lbs	Target Qty	Notes
32-0-0 [BULK]	1180	gal	13050.8	1180	53.64 gal/acre
SURESTART [BULK]	4.813	gal	42.45	4.813	1.75 pt/acre
ATRAZINE 4L (AGRILIAN	5.5	gal	50.6	5.5	1.00 qt/acre
CORNERSTONE 5 PLU:	6.188	gal	62.75	6.188	36.00 fl. oz/acre
NUTRISPHERE-N/LIQ N	5.844	gal	56.1	5.844	34.00 fl. oz/acre

PRORATE: Hold Ctrl key while clicking on the mouse button to select products to prorate... Otherwise all products will be prorated!

Gross:

Tare:

Net:

Prorate 297 lbs difference

Hauler: ▾

Comments:

AgWorks, LLC

111 West 76th Street Davenport, IA 52806

- If allocation needs to be distributed to all products, select *Prorate 297 lb difference*

Receipt # 65533 (Order Delivery Receipt)

< Receipt 1 of 2 (OrderID=33257) >

On: Blend

To: Matthew Davidson

Farm: Davidson Pivot

Truck:

Last batch:

System Options

Time Out: 4/12/2012 2:22:12 PM [Adv Fix](#)

Time In:

Final Weight

Closed (Delivery Document was created)

Manually Edited Weight

Shipped From: AgWorks Warehouse

Shipped against Order # 33257

Gross: 13560

Tare:

Net: 13560

Prorate 297 lbs difference

Hauler: Our Delivery

Comments:

13262.7 lbs					
Product	Quantity	Unit	Weight, lbs	Target Qty	Notes
32-0-0 [BULK]	1180	gal	13050.8	1180	53.64 gal/acre
SURESTART [BULK]	4.813	gal	42.45	4.813	1.75 pt/acre
ATRAZINE 4L (AGRILIAN)	5.5	gal	50.6	5.5	1.00 qt/acre
CORNERSTONE 5 PLU:	6.188	gal	62.75	6.188	36.00 fl. oz/acre
NUTRISPHERE-N/LIQ N	5.844	gal	56.1	5.844	34.00 fl. oz/acre

Add Delete PRORATE: Hold Ctrl key while clicking on the mouse button to select products to prorate... Otherwise all products will be prorated!

OK Print All Receipts OK & Print Cancel

- Difference will be distributed to all products, or

Receipt # 65533 (Order Delivery Receipt)

< Receipt 1 of 2 (OrderID=33257) >

On: Blend

To: Matthew Davidson

Farm: Davidson Pivot

Truck:

Last batch:

System Options

Time Out: 4/12/2012 2:22:12 PM [Adv Fix](#)

Time In:

Final Weight

Closed (Delivery Document was created)

Manually Edited Weight

Shipped From: AgWorks Warehouse

Shipped against Order # 33257

Gross: 13557.7

Tare:

Net: 13557.7

Hauler: Our Delivery

Comments:

13262.7 lbs					
Product	Quantity	Unit	Weight, lbs	Target Qty	Notes
32-0-0 [BULK]	1206.4	gal	13342.8	1180	53.64 gal/acre
SURESTART [BULK]	4.81	gal	42.45	4.813	1.75 pt/acre
ATRAZINE 4L (AGRILIAN)	5.6	gal	51.6	5.5	1.00 qt/acre
CORNERSTONE 5 PLU:	6.28	gal	63.75	6.188	36.00 fl. oz/acre
NUTRISPHERE-N/LIQ N	5.94	gal	57.1	5.844	34.00 fl. oz/acre

Add Delete

OK Print All Receipts OK & Print Cancel

Need help? Contact AgWorks Support at (855) 249-6757, option 2.

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- If allocation needs to be distributed to specific products, select desired products by highlighting product and holding control key to add additional products. Once desired product(s) are specified, select *Prorate 297 lb difference*.

Receipt # 65533 (Order Delivery Receipt)

< Receipt 1 of 2 (OrderID=33257) >

On: Blend

To: Matthew Davidson

Farm: Davidson Pivot

Truck:

Last batch:

System Options
Time Out: 4/12/2012 2:22:12 PM Adv Fix

Time In:

Final Weight
 Closed (Delivery Document was created)
 Manually Edited Weight

Shipped From: AgWorks Warehouse
 Shipped against Order # 33257

Gross: 13560

Tare:

Net: 13560

Prorate 297 lbs difference

Hauler: Our Delivery

Comments:

13262.7 lbs					
Product	Quantity	Unit	Weight, lbs	Target Qty	Notes
32-0-0 [BULK]	1180	gal	13050.8	1180	53.64 gal/acre
SURESTART [BULK]	4.813	gal	42.45	4.813	1.75 pt/acre
ATRAZINE 4L (AGRILIA)	5.5	gal	50.6	5.5	1.00 qt/acre
CORNERSTONE 5 PLU:	6.188	gal	62.75	6.188	36.00 fl. oz/acre
NUTRISPHERE-N/LIQ N	5.844	gal	56.1	5.844	34.00 fl. oz/acre

PRORATE: Hold Ctrl key while clicking on the mouse button to select products to prorate... Otherwise all products will be prorated!

- Selecting *Prorate 297 lb difference* distributes overage to selected products

Receipt # 65533 (Order Delivery Receipt)

< Receipt 1 of 2 (OrderID=33257) >

On: Blend

To: Matthew Davidson

Farm: Davidson Pivot

Truck:

Last batch:

System Options
Time Out: 4/12/2012 2:22:12 PM Adv Fix

Time In:

Final Weight
 Closed (Delivery Document was created)
 Manually Edited Weight

Shipped From: AgWorks Warehouse
 Shipped against Order # 33257

Gross: 13559.7

Tare:

Net: 13559.7

Hauler: Our Delivery

Comments:

13262.7 lbs					
Product	Quantity	Unit	Weight, lbs	Target Qty	Notes
32-0-0 [BULK]	1206.76	gal	13346.8	1180	53.64 gal/acre
SURESTART [BULK]	4.813	gal	42.45	4.813	1.75 pt/acre
ATRAZINE 4L (AGRILIA)	5.5	gal	50.6	5.5	1.00 qt/acre
CORNERSTONE 5 PLU:	6.188	gal	62.75	6.188	36.00 fl. oz/acre
NUTRISPHERE-N/LIQ N	5.94	gal	57.1	5.844	34.00 fl. oz/acre

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6. Complete task
- a. OK: selecting *OK* will close Order Delivery Receipt and save changes
 - b. Print All Receipts: selecting *Print All Receipts* will print all Order Delivery Receipts associated to Order
 - c. OK & Print: selecting *OK & Print* will print current Order Delivery Receipt
 - d. Cancel: selecting *Cancel* will close Order Delivery Receipt
 - i. If prorate difference button selected, adjusted quantities will stay in system

Receipt # 65533 (Order Delivery Receipt)

< Receipt 1 of 2 (OrderID=33257) >

On: Blend

To: Matthew Davidson ... ?

Farm: Davidson Pivot ... X

Truck: ... X

Last batch:

System Options

Time Out: 4/12/2012 2:22:12 PM [Adv Fix](#)

Time In:

Final Weight

Closed (Delivery Document was created)

Manually Edited Weight

Shipped From: AgWorks Warehouse

Shipped against Order # 33257

Gross: 13557.7

Tare:

Net: 13557.7

Hauler: Our Delivery

Comments:

13262.7 lbs					
Product	Quantity	Unit	Weight, lbs	Target Qty	Notes
32-0-0 [BULK]	1206.4	gal	13342.8	1180	53.64 gal/acre
SURESTART [BULK]	4.81	gal	42.45	4.813	1.75 pt/acre
ATRAZINE 4L (AGRILIAN)	5.6	gal	51.6	5.5	1.00 qt/acre
CORNERSTONE 5 PLU!	6.28	gal	63.75	6.188	36.00 fl. oz/acre
NUTRISPHERE-N/LIQ N	5.94	gal	57.1	5.844	34.00 fl. oz/acre

Add Delete

a

b

c

d